

13 August 2012

Dear Councillor

PLANNING COMMITTEE

A meeting of the Planning Committee will be held in the Council Chamber at the Council Offices, London Road, Saffron Walden on Wednesday 22 August 2012 at 2.00 pm.

Yours faithfully

JOHN MITCHELL

Chief Executive

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7 Any other items that the Chairman considers to be urgent.

To:- Councillors C Cant, **J Cheetham**, J Davey, R Eastham, K Eden, E Godwin, E Hicks, J Loughlin, K Mackman, J Menell, D Perry, V Ranger, J Salmon and L Wells.

Lead Officer: Andrew Taylor (01799) 510657

Democratic Services Officer: Maggie Cox (01799) 510433

At the discretion of the Chairman, agenda items may be taken out of the order in which they appear on the papers.

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The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which may be discussed in the absence of the press or public, as they may deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report. If you want to inspect background papers or speak before a meeting please contact either Peter Snow on 01799 510430, Maggie Cox on 01799 510369, Rebecca Dobson 01799 510433 or by fax on 01799 510550.

Agenda and Minutes are available in alternative formats and/or languages. For more information please call 01799 510510

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